



## Administrative Policy

<b>Title: Emergency Boil Water Advisory</b>				
<b>Administered By: Department of Water &amp; Power (Water)</b>				
<b>New Policy No.</b>	<b>Issue Date (Last Revised)</b>	<b>Renumber Date</b>	<b>Department Head Approved</b>	<b>City Manager Approved</b>
03620.002	08-94 (N/A)	01-03-17		

This Policy had been numbered Policy 100.24. Effective on the Renumber Date noted above, this Policy is hereby renumbered as the Policy Number noted above.

The latest version of the Policy is attached hereto and incorporated herein by reference.

Attachment: Policy 100.24  
Issued: 08-94  
Revised: N/A

# ADMINISTRATIVE POLICY

<i>SUBJECT:</i>				<i>Page 1 of 2</i>
<b>EMERGENCY BOIL WATER ADVISORY</b>				
<i>Section No.</i>	<i>Policy No.</i>	<i>Issue Date</i>	<i>Revision Date</i>	<i>City Manager Approval</i>
100	.24	August, 1994		

## POLICY:

Boil Water Advisories will be issued by the City of Corona to all residents in the event that damage and/or hazard has occurred to water treatment facilities and/or distribution systems, and that the possibility of water contamination exists. The damage could be the result of an earthquake, other natural disaster or a severe treatment plant or distribution system accident. The advisories outline water purification procedures to be used by consumers as a precaution until the City announces that tap water is safe to drink.

## PROCEDURE:

### Criteria:

- A. Confirmed analytical evidence of microbiological contamination of the drinking water supply;
- B. Extensive treatment process failure resulting in water that is unsafe to drink;
- C. Significant loss of pressure in distribution system pipelines; or
- D. Known discharge of waste water into the drinking water supply system.

The above criteria would require immediate notification to the California Department of Health Services. The Boil Water Advisory will remain in effect until a firm determination is made by the City to ensure that water from City facilities is safe for consumption. Any decision to rescind a Boil Water Advisory will be coordinated with the California Department of Health Services.

**Authority to Issue Advisory:**

The following City of Corona personnel are authorized to issue a Boil Water Advisory: City Manager and Director of Utility Services or their designees.

Prior to the issuance of an advisory, the City Manager must be advised. Within the next business day, the Director of Utility Services will prepare a written report on the emergency to the City Manager and the City Council.

**Emergency Operations:**

A Boil Water Advisory may become necessary during an emergency situation managed through the City of Corona Emergency Operations Centers. In such case, the following actions shall be taken:

1. Recommendations to issue a Boil Water Advisory will be made to the Utility Services Operations Chief.
2. The Utility Services Operations Chief should obtain approval to issue a Boil Water Advisory from an authorized City staff member. In the absence of an authorized City staff member, the Utility Services Operations Chief should consult with the best informed resource available.
3. The Operations Chief will provide a complete Boil Water Advisory for public notification to the Public Information Officer (PIO).
4. The PIO is responsible for distribution of the advisory to the press and public. (See attached sample notice.)

**CITY OF CORONA**

CITY OF CORONA

BOIL WATER ADVISORY

Date \_\_\_\_\_

Due to the recent \_\_\_\_\_ (earthquake or other emergency situation), the City of Corona is advising of (affected areas) \_\_\_\_\_, to use boiled tap water or bottled water for drinking and cooking purposes as a safety precaution until further notice (date \_\_\_\_\_). All tap water used for drinking and cooking should be boiled for at least five minutes.

An alternative method of purification for residents that do not have gas or electricity available is to use unscented liquid household bleach (Clorox, Purex, etc.). To do so, add eight drops of bleach per gallon of clear water, or sixteen drops per gallon of cloudy water; mix thoroughly and allow to stand for thirty minutes before using. A chlorine-like taste and odor will result from this purification method and is an indication that adequate disinfection has taken place. Water purification tablets may also be used; follow the manufacturer's instructions.

**Failure to follow this advisory could result in stomach or intestinal illness.**

The City will notify residents when it has been determined that tap water is safe to drink. For more information call:

City Water Quality Section . . . . . (909) 736-2239

California State Dept. of Health Services . . . . . (619) 525-4159